Hands on: Make two-step ad hoc group

- Make a group test:twoStepExcludes
Hands on: Add banderson

- Add banderson to test:twoStepExcludes
Hands on: Setup employees

- Add banderson and jsmith to ref:employee:fulltime

The following table lists all entities which are members of this group.

<table>
<thead>
<tr>
<th>Entity name</th>
<th>Membership</th>
<th>Choose action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bob Anderson</td>
<td>Direct</td>
<td>Actions</td>
</tr>
<tr>
<td>John Smith</td>
<td>Direct</td>
<td>Actions</td>
</tr>
</tbody>
</table>

Filter for: All members

Show: 50
Hands on: Create overall group

- Create test:twoStepOverall
Hands on: Edit Composite

• On group, More actions -> Edit composite
Hands on: Edit Composite (continued)

- Configure the composite
Hands on: Edit Composite (continued)

- See result. Is it what you expect?

<table>
<thead>
<tr>
<th>Entity name</th>
<th>Membership</th>
<th>Choose action</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Smith</td>
<td>Indirect</td>
<td>Actions</td>
</tr>
</tbody>
</table>

Showing 1-1 of 1 · First | Prev | Next | Last
Hands on: Qualtrics include / exclude

- Create a test:qualtrics group
Hands on: Qualtrics (continued)

- More actions -> Attribute assignments
Hands on: Qualtrics (continued)

- Assign the addIncludeExclude attribute
Hands on: Qualtrics (continued)

- See the extra groups
Hands on: Qualtrics (continued)

- Add fulltime to system of record
Hands on: Qualtrics (continued)

- Add banderson to excludes
Hands on: Qualtrics (continued)

• Add GrouperSysAdmin to includes
Hands on: Qualtrics (continued)

- See the overall group, is it what you expect?